

# St Cyprian's Greek Orthodox Primary Academy



## After School Clubs Policy

Revised: July 2016

Reviewed and ratified by Full academy Trust:

Date: 1/7/16

Signed: *A. X. Fallis*

Name: A. X. FALLIS

Position: Chair of Education Committee

## **Our Mission Statement:**

'The aim of St Cyprian's Greek Orthodox Primary Academy is to provide its children with primary education of the highest quality in a supportive learning environment through the National Curriculum in the core subjects, enriched by the progressive teaching of the Greek language and Christian Orthodox religion.

The children will be equipped with the knowledge, skills and spirituality to enable them to achieve their full potential and prepare them for transition to secondary education and to contribute positively to the challenges of a diverse multicultural society.'

## **After School Clubs Policy**

A variety of after schools clubs are available for children throughout the week. Some are organised by teaching staff and some by outside agencies.

A list of clubs is issued at start of each term to parents and children with details of costs and dates the clubs will be running for the term. Parents book a place for their child by paying the full amount of the club on Parentpay. Once a child is accepted on the club then they are expected to attend the club regularly.

If the club is organized through an outside agency, DBS and safeguarding measures will be checked prior to the club commencing.

The office compiles the club register and will ensure that contact details are provided for the club leader.

When the club is finished the club leader is always responsible for supervising children until they are collected. All parents are expected to notify club leaders if they give permission for children to walk home after a club is finished. In some cases, some children may be attending the Wrap Around Club and the club leader is expected to ensure that the children are taken to Kos classroom where it is held. **Without this notification a child is always expected to remain at school until they have been collected.**

If a club has to be cancelled on the day then parents will be contacted by text to inform them. In any case no child will be allowed to leave the premises unless direct contact has been made with parents. Outside agency staff are expected to follow the same procedures recognising their duty of care to the children.

If a child is no longer able to or does not wish to attend an after school club any more, then notification by parents must be given to the office. Refunds will not be given in the event of cancellation, sickness or absence.

This policy should be read alongside the Child Protection Policy.

Links to Equalities Act 2010

We promote equal opportunities and will always seek to provide appropriate opportunities for all pupils. Monitoring of after-school clubs helps us to identify if any groups of children may be identified as being disadvantaged in attending and avoid any discrimination. (For example, a boys only football club would mean that girls could not join, however, having two football clubs, one for boys and the other for girls, does provide equal opportunities). All pupils are encouraged to participate in clubs.

Date of next review: July 2017