



Minutes of St. Cyprian's Fellowship PTA

Annual General Meeting

Held on Monday, 27th April 2026 at 18:30pm, meeting held virtually on Microsoft Teams.

In Attendance:

Nicola Lazarides (NL)	Parent	
George Lazarides (GL)	Parent	
Dr James Alexander (JA)	Parent	
Ijeoma Osundu (IJ)	Parent	
Cornelia Ghiocel (CG)	Parent	

In attendance:

Agenda Item	Description	Action
1.	<p>Welcome</p> <p>NL welcomed those present to the meeting and opened the meeting at 18:30 with a prayer.</p> <p>The meeting was confirmed quorate.</p>	
2.	<p>NL explained that the PTA has now signed up to ParentKind and our intention is to adopt the ParentKind constitution to replace the existing constitution.</p> <p>NL explained the benefits of ParentKind:</p> <ul style="list-style-type: none"> • Access to expert guidance, fundraising support, trusted templates that help PTAs remain compliant and run more effectively • Provides the PTA with insurance and member benefits such as Easy Fundraising which has been set up and will be communicated to the wider school. https://www.easyfundraising.org.uk/causes/st-cyprians-fellowship • Adopting the ParentKind Constitution will allow us to apply for charity status. 	
3.	<p>JA explained the benefits of charity registration:</p> <ul style="list-style-type: none"> • Provides the PTA with greater credibility and transparency, helping build trust amongst parents and donors • Allows us to register the bank account with an online platform which would aid the PTA in taking payments electronically via card readers/app on phones and also online – greatly enhancing our ability to collect more money at events. • Explained that this is due to the fact that the current legal entity of the PTA is an Unincorporated Voluntary Association. • Unlocks access to charitable grants and Gift Aid opportunities. 	

	<ul style="list-style-type: none"> 3 members of the PTA would need to be registered as 'Trustees' of the charity – this would mean that they take on formal legal responsibility of the charity ensuring that the PTA is run properly, adheres to safeguarding policies, funds are used solely for its charitable purposes and that the PTA complies with charity law and reporting requirements. 	
4.	<p>NL invited members to vote on the adoption of the ParentKind constitution – all in favour raise hand and to say 'aye'</p> <p>NL invited members to vote on applying for charity status: all in favour raise hand and to say 'aye'</p> <p>For the purposes of the minutes, is everyone in agreement to adopt Parentkind Constitution?</p> <p>Yes</p> <p>For the purposes of the minutes, is everyone in agreement to apply for Charity registration?</p> <p>Yes</p> <p>It was unanimously agreed by those present to adopt the ParentKind constitution and to proceed with an application for charitable status for the PTA</p>	<p>NL</p> <p>JA</p> <p>ALL</p> <p>JA</p> <p>ALL</p>
5.	<p>It was decided and agreed by all that a meeting will be held week commencing May 4th to plan in detail the upcoming summer fair. Date to be confirmed asap.</p>	NL
6.	<p>Meeting was adjourned at 18:50pm</p>	